

Internet Charter Renewal Checklist

All Recharterers

- Signed Applications for all new youth.
- Signed Applications for all new adults. Applications completed in full with proper signatures, and signed Criminal Background Check Disclosure Authorization.
- All Adults must have completed Youth Protection Training
- Annual Charter Agreement signed by Charter Representative

If submitted & approved via Online Recharter System

- Funds paid online or at Council Service Center

If NOT submitted & approved via Online Recharter System

- Printed Charter Renewal Roster signed by Charter Representative & Unit Leader

Journey to Excellence and JTE Order Form

Correct Fees, which includes:

\$75.00 _____ Unit Liability Insurance Fee

\$ _____ of youth _____ x \$66.00. per youth member fees

\$ _____ of NEW youth _____ x \$25.00. per youth member fees (one-time joining fee)

\$ _____ of adults _____ x \$42.00. per adult member fees

\$ _____ of Boy's Life _____ x \$12.00 Boys' Life Subscription Fees

\$ _____ of members _____ x \$3.00 Accident Insurance Fee, (required for all members)

\$ _____ **TOTAL FEES DUE**

Proper Leadership

Pack – Cubmaster, minimum of 2 committee members, committee chairman, charter representative, executive officer & minimum of 1 Den Leader

Troop - Scoutmaster, minimum of 2 committee members, charter representative, committee chairman & executive officer

Crew – Crew Advisor, minimum of 2 committee members, charter representative, committee chairman & executive officer

Post – Post Advisor, minimum of 2 committee members, charter representative, committee chairman & executive officer

*Charter Representative can multiple as committee chairman or committee member