



BOY SCOUTS OF AMERICA

WEST TENNESSEE AREA COUNCIL

Dear Scouters

Renewing your Unit's annual charter is not just a paperwork process; it is a very important time to assess how well you are doing in serving young people, and to make plans to improve your Unit's program. The materials in this packet should help you in the recharter process.

Chartering Organizations pay a \$75 Unit Liability Insurance Fee (formerly known as charter fee). This fee goes to the National Council for liability insurance coverage. It must be submitted with the charter renewal papers at the time of rechartering. Your chartered organization should be willing to pay this fee.

Your Commissioner Team or District Executive will assist you in the renewal process, and in completing your Journey To Excellence paperwork. If you do not know your Commissioner, your local District Executive can provide you the correct information and additionally help you with the internet charter renewal process.

We ask that you give special emphasis to the following:

1. National BSA has set the youth annual registration fee at \$66.00. New youth also pay a one-time \$25 joining fee. The annual fee for adults is \$42.00
2. The West Tennessee Area Council provides *Accident and Sickness Insurance* for your protection as well as the youth that are under your care. The charge for this coverage is \$3.00 per person (youth and adults). These fees are to accompany your charter renewal papers.
3. *Boy's Life* is an indicator of a quality program that provides program enhancement, encourages retention of youth, and involves the entire family. Unit leaders should highly encourage all youth to receive this monthly publication and if you have not already done so please develop a Unit Budget Plan using Popcorn and Camp Card sale commissions to 100% fund Boy's Life in your Unit.
4. Charter renewal paperwork is due to the Council Service Center by December 11, 2020. Your District may conduct Recharter Help Nights and turn in at Roundtables to explain and help you through this process.
5. If you choose to do so, your charter may be approved online by your Charter Representative and Institutional Head.
6. If you choose not to approve your charter online, the Charter Renewal Roster must be signed and turned to the Council Service Center.
7. Signed applications must be submitted for all new and transferring youth and adults.
8. Signed applications must be submitted for all adults with position changes.
9. Signed Annual Charter Agreement must be submitted to the Council Service Center.
10. Your Charter Renewal fees may be paid online, or at the Council Service Center.

Thank you for your time, talents, and dedication to serving our local youth. Your commitment to the aims and methods of the Boy Scout program in the West Tennessee Area Council is greatly appreciated.

Yours in Scouting,

Adrian A. Hackett

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Scout Executive